OraCore AI

Notice of Privacy Practices — AI Scribe Addendum

Practice Name: _____

Effective Date: _____

Addendum to Notice of Privacy Practices: Use of AI-Assisted Clinical Documentation

This addendum supplements our existing Notice of Privacy Practices (NPP) to inform you about our use of AI-assisted documentation technology in our dental practice.

What Is AI-Assisted Documentation?

Our practice uses an AI-powered clinical documentation tool, commonly called an "AI scribe." During your appointment, this technology listens to the conversation between you and your care team and generates written clinical notes based on what is discussed. These notes are reviewed by your dental provider before they become part of your record.

What Information Is Collected

- Audio of the clinical conversation between you and your care team during your appointment
- Clinical observations, findings, and treatment discussions spoken during the visit

The AI scribe does **not** capture video, does **not** record conversations outside of your appointment, and does **not** independently access your medical or dental history.

How Your Information Is Used

- Audio recordings are processed to generate clinical documentation (visit notes, treatment plans, and related records).

- Generated notes are reviewed and approved by your dental provider before being entered into your patient record.
- Your information may be used for treatment, payment, and health care operations as described in our primary Notice of Privacy Practices.

How Your Information Is Protected

- All data collected by the AI scribe is treated as protected health information (PHI) under HIPAA.
- A Business Associate Agreement (BAA) is in place between our practice and our AI scribe technology vendor. This agreement requires the vendor to safeguard your information in compliance with HIPAA.
- Audio and text data are encrypted during transmission and storage.
- Your recordings and notes are never sold to third parties.
- Your audio recordings are never used to train third-party artificial intelligence models.

Your Rights Regarding AI-Assisted Documentation

You retain all rights described in our primary Notice of Privacy Practices. In addition:

- **Right to Opt Out:** You may decline AI scribe use at any appointment. Inform our staff before your visit begins, and your care team will document your appointment using standard methods. Declining will not affect the quality of care you receive.
- **Right to Revoke Consent:** If you have previously consented to AI scribe use, you may revoke that consent at any time by notifying our office.
- **Right to Ask Questions:** You may ask any member of our care team how the AI scribe works, what data is collected, and how it is protected.
- **Right to Access Records:** You may request copies of clinical notes generated by the AI scribe as part of your right to access your medical records under HIPAA.

State-Specific Provisions

California Patients: Under the California Invasion of Privacy Act (Penal Code § 632), recording a confidential conversation requires consent from all parties. Our practice obtains written consent before using AI scribe technology during your appointment, in compliance with this law.

Practices in other states should consult applicable state recording consent and privacy laws.

Contact Information

If you have questions about our use of AI-assisted documentation or your privacy rights, contact our office:

Phone: _____

Email: _____

Privacy Officer: _____

This addendum is provided for informational purposes and does not constitute legal advice. Practices should consult legal counsel to ensure compliance with all applicable federal, state, and local regulations before implementation.

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